



North East
Learning Trust

An Admissions Policy

ADMISSIONS POLICY – RYE HILLS ACADEMY 2024/2025

Introduction

The North East Learning Trust is the Admissions Authority responsible for applying this policy for Rye Hills Academy.

The Trust will consider all admission applications sent to them by the Local Authority (LA) and will apply the policy fairly and consistently to every application received.

Published Admission Number (PAN)

The PAN is the number of places we intend to make available for our normal intake. Once the PAN has been set for an Academy, we will not refuse any applications submitted during the normal admission round for Year 7 where the PAN has not been exceeded.

The PAN for admission to Year 7 in September 2023 is 150 and students will be admitted without reference to ability or aptitude.

The application process for admissions into Y7 is co-ordinated by Redcar & Cleveland Local Authority (LA), which acts on behalf of the Trust to offer Year 7 places at The Academy.

At the appropriate time, parents / carers will receive information from Redcar & Cleveland Admissions on how to make an application and relevant dates. The closing date for applications for places in Year 7 for September 2024 is 31 October 2023 and offer letters will be issued by the LA on 1st March 2024 – the national school places offers' day. Applications can also be made on-line.

An independent Choice Advice service will be available to assist families with their applications.

For details, please contact the Redcar & Cleveland Admissions Team on 01642 837740/837730 or log onto www.redcar-cleveland.gov.uk/admissions All parents/ carers are strongly advised to read the Redcar & Cleveland Local Authority Guide for Parents/Carers 2024/2025.

The timetable for secondary school admission arrangements for Y7 2023/2024 is available from Redcar & Cleveland Admissions Office.

Over-Subscription Criteria

1. Children who are 'looked after' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order*.

A looked after child is a child who is, at the time of making an application to a school, (a) in the care of the local authority, or (b) being provided with accommodation by a

Issue No:	1	Quality Document Type:	Policy
Date Reviewed:	Autumn Term 2022	Ref:	TRUST/ADMISSIONS/REDCAR/CLEVELAND
Approved by Trustees:	December 2022	Originator of this document is:	J Barker

local authority in the exercise of their social services functions. (See definition in section 22(1) of the Children Act 1989).

2. Children who appear to the admission authority of the school to have been in state care outside of England and ceased to be in state care as a result of being adopted.

A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, religious organisation, or any other provider of care whose sole purpose is to benefit society.

3. Medical reasons

Children with very exceptional medical factors directly related to school placement.

4. Sibling links

Children who have a sibling already attending the school (in Years 7-11) and who is expected to be on roll at the time of admission.

This includes step siblings, foster siblings, adopted siblings and other children living permanently at the same address.

5. Children of staff employed at the Academy

Children of staff employed at the Academy for two or more years at the time at which the application for admission is made and/or the member of staff has been recruited to fill a post where there is a demonstrable skill shortage, and/or the member of staff has relocated.

6. Distance

Those children who have applied for a place at the nearest school to their home address measured by the shortest walking route. This will be based on the child's address. Where the last place to be allocated would mean that a multiple birth sibling group i.e., twins, triplets, or other multiple birth sibling groups, would be split, the sibling group will be given priority over other children. Otherwise, if only one final place can be offered, and two applicants live equidistant from the Academy, the LA's system of random allocation will apply.

The distance from home to the Academy will be measured by computer on a straight-line basis using the number and postcode of the house and the postcode of the Academy.

7. All other applicants

Tiebreaker

Where an Academy is oversubscribed within any of the categories above the following tiebreakers will be applied:

Issue No:	1	Quality Document Type:	Policy
Date Reviewed:	Autumn Term 2022	Ref:	TRUST/ADMISSIONS/REDCAR/CLEVELAND
Approved by Trustees:	December 2022	Originator of this document is:	J Barker

- a) For those children who have applied for a place at the school nearest to their home address (category 4), priority will be given to those who would otherwise have to travel the furthest distance to the next nearest school.
- b) For other children (category 5), priority will be given to those children who live nearest to the school applied for.

In the unlikely event of the Academy being oversubscribed within categories 1, 2 and 3 tiebreaker (b) will apply.

Children in Receipt of a Local Authority Education Health Care Plan (Statement)

Any child who has a current EHCP/Statement of Special Needs naming Rye Hills Academy as the designated secondary school in Year 7 will be automatically admitted, unless the Academy has previously demonstrated (if necessary, to an independent tribunal) that to admit the child would not be in her/his best interests, unreasonable in terms of its impact on the Academy, or detrimental to health and safety.

Requests to Admit Children out of their Normal Age Group

All applications for children requesting admission outside their normal age group will be processed as outlined in the Redcar & Cleveland Admissions and Co-ordinated Scheme 2024/2025.

Late Applications

Every effort will be made to ensure parental applications are received by the published closing date. However, applications may still be received after the closing date if there is good reason for their lateness. In this instance, the Local Authority will accept applications for over-subscribed schools if they are received before places in the Academy have been allocated. Examples of good reasons may include when a parent has been ill for some time, or a family has just moved into the area, or a family is returning from abroad.

Where families have moved to a new address after places have been allocated, preferences will only be agreed if places remain available at Rye Hills Academy. If Rye Hills Academy is full, a place will be offered by the Local Authority at the school closest to the home address with places available. Parents/carers whose child has been refused a school place for which they have applied will be offered the right to appeal against the decision.

Allocation of Places which become available before Appeal Hearings

Where places become available prior to an appeal hearing, they will be allocated in accordance with the over-subscription criteria.

Waiting Lists

Issue No:	1	Quality Document Type:	Policy
Date Reviewed:	Autumn Term 2022	Ref:	TRUST/ADMISSIONS/REDCAR/CLEVELAND
Approved by Trustees:	December 2022	Originator of this document is:	J Barker

Those pupils who have not been allocated their highest rank preference for Rye Hills Academy will automatically be placed on a waiting list. Parents/carers may request that their child's name be placed on a waiting list for Rye Hills Academy. If places become available in the Academy, they will be allocated to children on the waiting list in accordance with the over-subscription criteria. The waiting list will be maintained for admission to Year 7 only until the end of the Autumn Term.

Appeals

The parents/carers of any child who is refused a place at Rye Hills Academy have a right of appeal to an Independent Appeals Panel. The panel consists of three people who are fully independent of the North East Learning Trust.

Unsuccessful applicants may also contact Mrs J Barker, Governance Manager, North East Learning Trust by telephone 0191 5634190 Option 1 or email schooladmissions@nelt.co.uk to be advised of their right to an Independent Appeal Panel and/or request to be included on the waiting list. Further information can be found in the NELT Admission Appeals Guidance 2023/2024.

Issue No:	1	Quality Document Type:	Policy
Date Reviewed:	Autumn Term 2022	Ref:	TRUST/ADMISSIONS/REDCAR/CLEVELAND
Approved by Trustees:	December 2022	Originator of this document is:	J Barker