



Dear Parent/carers,

I hope this letter finds you well and looking forward to the Christmas festivities. Following our consultation in relation to the changes to the school day, I can confirm that these changes will go ahead with effect from the start of the spring term in **January 2022**.

The new school day will be as follows: -

Monday to Friday			
8.30am	Staff begin to supervise the arrival of students on site. All students should enter via the main doors.		
8.40am	Bell rings: students should make their way to registration		
Monday to Thursday		Friday	
8.45am – Bell rings to signal the start of registration (8.45 to 9am)		8.45am – Bell rings to signal the start of registration and World Ready session (8.45 to 9.15am)	
8.50am	Late Bell	8.50am	Late Bell
9.00 am to 10am	Period 1	9.15 to 10.10	Period 1
10.00 am to 11am	Period 2	10.10 to 11.05	Period 2
11am to 1.15pm	Break	11.05 to 11.20	Break
11.15am to 12.15pm	Period 3	11.20 to 12.15	Period 3
12.15pm to 1.00 pm	Lunch time	12.15pm to 1.00 pm	Lunch time
Monday to Friday			
1pm to 2pm	Period 4		
2pm to 3pm	Period 5		
3pm	End of school day		

Students may arrive on the school site from 8.30 am. At this time the gates to the staff car park will be locked and will not reopen until 3.15. This car park must not be used by parents/ carers. The gates to the right of the school may be used by students on foot but will be locked between 8.45am and 2.55pm.

To ensure everyone's safety, students must dismount and walk bicycles and scooters on and off the site.

While I look at options for the possible continuing access to the visitor car park, please use this with the utmost care and consideration towards the safety of those arriving on foot.

I would also like to take this opportunity to remind you to carefully read the letter about the arrangements for the beginning of the new term, which was sent to you on 10th December, with testing and separate dates for the return of some groups of students. This information is also available on the school website.



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On the afternoon of Wednesday 5th January, after the covid testing, we are asking students from home to join a short online live Teams lesson with their form tutors at 2.30pm. This will allow us to check that students can access Teams and know how to join live lessons should they have to self-isolate in the future. Further instructions will follow in due course. Students will also have assemblies on Friday this week explaining this. In October we asked parents to complete a survey about students' access to technology. If you did not complete it or need to update your details, please complete the survey here:

https://forms.office.com/Pages/ResponsePage.aspx?id=Z6mwNyBXfU63E6N_v6EjITCni7CHvZAnXsqhpoY7VNUNUpWVIVSRFMwQUFNMMzV0NKRUtXVzVURy4u

I will be closely monitoring the release of any new information from the government in relation to the management of Covid 19 and will notify you of any relevant changes.

It only remains for me to thank you for all your support and kind comments about the work of the North East Learning Trust so far, and to wish you all a Merry Christmas and a healthy and happy New Year.

Yours faithfully,

Miss Toni Spoors

Deputy CEO North East Learning Trust